

**The
Greater Dallas
Scottish Terrier Club**



For April 2018 - 2019

Code of Ethics

Constitution and By-Laws

(Last amended 2005)

Code of Ethics

GREATER DALLAS SCOTTISH TERRIER CLUB CODE OF ETHICS

This Code of Ethics is established to set a standard of acceptable behavioral limits for the Greater Dallas Scottish Terrier Club members. The Code is designed to protect the interests of the club and to protect and preserve the Scottish Terrier. The Greater Dallas Scottish Terrier Club expects adherence to the code. Blatant disregard for the standards set out in this code will not be condoned.

The Greater Dallas Scottish Terrier Club was formed and exists to encourage and promote the responsible breeding and ownership of Scottish Terriers and to protect and advance the interests of these dogs. Toward these ends, The Greater Dallas Scottish Terrier club **recommends the following practices as ethical.**

- ★ Abide by the Constitution and Bylaws of the Greater Dallas Scottish Terrier Club and the rules of the American Kennel Club.
- ★ Maintain the animal(s) in an environment and under a regime that as far as possible ensures the well being of the dog.
- ★ Make use of available DNA testing when needed in order to produce Scottish Terriers free of genetically transmitted defects.
- ★ Familiarize oneself with the AKC Standard of the Breed and strive to breed only Scottish Terriers of characteristic type, sound structure and temperament, directing ones efforts to producing dogs in conformity to the AKC Standard.
- ★ Keep accurate breeding records and registration information in accordance with American Kennel Club regulations.
- ★ Breed bitches in good condition and health according to AKC recommendations.
- ★ Only undertake the breeding of a bitch when one is prepared to keep the resultant puppies until they are suitably placed. Members offering a dog at stud should require similar assurances from the owners of bitches of non STCGH members.
- ★ Puppies should not be sold prior to 10 weeks of age. Puppies and adults should be sold with appropriate inoculations for their age.
- ★ Members should provide stud service only when satisfied that the owner of the bitch has such time and facilities necessary for the proper development of the puppies.

★ Should not misrepresent or fail to disclose known hereditary defects, health and physical condition of any stock offered for sale or breeding purposes.

★ Provide purchasers of adults or puppies with accurate papers to include a three generation pedigree, registration certificate and/or a written sales agreement as to whether a guarantee is provided and setting forth any terms, conditions or limitations thereto, together with complete medical records and instructions for care and feeding.

★ Not knowingly sell a Scottish Terrier of any age to a pet shop, catalog house, laboratory or any wholesale dealer in dogs (a dealer being a person who sells to any of the above. Members will not knowingly offer stud service to wholesale dealers or to any person involved with pet shops, catalog houses or laboratories. No Scottish Terrier will be provided for use in raffles, auctions or similar enterprises.

★ Assume an ongoing responsibility for the Scottish Terriers that they produce. This is a lifetime commitment. A Scottie in need of a new home, who is owned by, bred by or sired by a dog owned by a member of the Greater Dallas Scottish Terrier Club should not become a rescue dog. Whenever feasible this dog should become the responsibility of the owner, breeder, or owner of the sire.

★ Engage in advertising that is as factual as possible. Misleading exaggerations or unfounded implications of superiority shall not be used.

★ Refrain from knowingly making unfair or untrue statements about the dogs or practices of other.

ENFORCEMENT

Enforcement of the above Code of Ethics will be per Article VII (DISCIPLINE) of the Constitution and By-Laws of the Greater Dallas Scottish Terrier Club.

By signing this Code of Ethics, I/we acknowledge that I/we understand and agree with the purpose of the Greater Dallas Scottish Terrier Club and that I/we will do my/our best to promote the best interests of the Club and the Scottish Terrier. Furthermore, I/we will conduct myself/ourselves in a manner of good sportsmanship at conformation, obedience and performance events, so as to reflect positively on the sport of purebred dogs.

(Code revised and approved February 2011).

Constitution and By-Laws

ARTICLE I NAME AND OBJECTS

SECTION 1. The name of the Club shall be THE GREATER DALLAS SCOTTISH TERRIER CLUB.

SECTION 2. The objects of the Club shall be:

- Part a) To encourage and promote the quality breeding of purebred Scottish Terriers and to do all possible to bring their natural qualities to perfection; (Amendment approved September 6, 2005)
- Part b) To urge members and breeders to accept the standard of the breed as approved by the American Kennel Club as the only standard of excellence by which Scottish Terriers shall be judged;
- Part c) To create and maintain a “Code of Ethics” which protects and advances the best interests of the Breed and encourages sportsmanlike conduct at dog events; (Amendment approved September 6, 2005)
- Part d) To conduct sanctioned and licensed specialty shows, obedience trials and performance events under the rules of The American Kennel Club; (Amendment approved September 6, 2005)
- Part e) To conduct interesting and educational programs which would be helpful to members in the breeding, feeding, rearing, grooming, training, show preparation, and handling of Scotties; when possible invite officials of the Scottish Terrier Club of America, Judges, Veterinarians, Breeders and Kennel Owners of recognition to address members of the Club in matters of special interest to members; to provide a forum for discussion of problems, etc., among members, and generally to meet other Scottie owners.

SECTION 3. The club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.

SECTION 4. The members of the club shall adopt and may from time to time revise such by-laws as may be required to carry out these objectives.

ARTICLE II MEMBERSHIP

SECTION 1. Membership in this Club shall be of four types: ACTIVE, JUNIOR, HONORARY AND CHARTER MEMBERS.

- Part a) ACTIVE MEMBERSHIP shall be open to all persons 18 years of age or older who are in good standing with The American Kennel Club and who subscribe to the purposes of this club. (Amendment approved February 4, 2003)
- Part b) JUNIOR MEMBERSHIP may be granted with the approval of the membership to any individual who is ten (10) to seventeen (17) years of age. Juniors may convert to Active Membership upon reaching their 18th birthday. This member has no voting privileges and cannot hold any chairmanship or elective office but can attend all meetings, affairs, and serve on committees. (Amendment approved September 6, 2005)
- Part c) HONORARY MEMBERSHIP may be granted by the President with the approval of the membership to persons performing outstanding services for the betterment of this Club. This member has no voting privileges, can hold no elective office or chairmanship, but can attend affairs and service on committees. Honorary members may maintain active/voting status by payment of dues. Honorary Membership may be revoked by the President with the approval of the membership.
- Part d) CHARTER MEMBERS shall be those joining before January 1, 1970.
- Part e) While membership is to be unrestricted as to residence, the Club's primary purpose is to be representative of the breeders and exhibitors in its immediate area

SECTION 2. "Initiation Fee" – An initiation fee for Active Membership and an initiation fee for Junior Membership shall be an amount established yearly by the membership at the annual meeting. Such fees will be submitted along with the membership application. (Amendment approved September 6, 2005)

SECTION 3. "Dues" – Membership dues for Active Membership and membership dues for Junior Membership shall be an amount established yearly by the membership at the annual meeting. Dues will be payable on or before the first day of January of each year. No member may vote whose dues are not paid for the current year. (Amendment approved September 6, 2005)

A member joining after October 1st in any year will be credited with dues for the full ensuing year.

SECTION 4. Election to Membership. Each applicant for membership shall apply on a form as approved by the Board of Directors and which shall provide that the applicant agrees to abide by this constitution and by-laws and the rules of The American Kennel Club. The application shall state the name, address and occupation of the applicant and it shall carry the endorsement of two members in good standing. Accompanying the application, the prospective member shall submit dues payment for the current year, initiation fee and a signed Code of Ethics Affidavit. Each applicant must attend two meetings within a six (6) month period PRIOR to submitting an application for membership. The only exception being that those applicants residing outside a 25 mile radius of the Dallas/Fort Worth city limits must submit along with their application two letters of recommendation from club members in good standing. All applications are to be filed with

the Recording Secretary and each application is to be read at the first meeting of the Club following its receipt. At the next Club meeting the application will have a second reading and be voted upon and affirmative votes of 2/3 of the members present and voting at that meeting shall be required to elect the applicant. Charter Members are excluded from this requirement. (Amendment approved September 6, 2005) Applicants for membership who have been rejected by the Club may not re-apply within six (6) months after such rejection.

SECTION 5. Termination of Membership. Memberships may be terminated as follows:

- Part a) By resignation. Any member in good standing may resign from the Club upon written notice to the Secretary; but no member may resign when in debt to the Club. Dues obligations are considered a debt to the Club and they become incurred on the first day of each fiscal year.
- Part b) By lapsing. A membership shall be considered as lapsed and automatically terminated if such member's dues remain unpaid thirty (30) days after the first day of the fiscal year; however, the Board may grant an additional thirty (30) days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any Club meeting whose dues are unpaid as of the date of that meeting.
- Part c) By expulsion. A membership may be terminated by expulsion as provided in Article VII of these by-laws.
- Part d) Any ex-member may not lay claim to any monies or properties of the Club, nor shall said properties be made available to him on any basis.

ARTICLE III MEETINGS AND VOTING

SECTION 1. Club Meetings. Meetings of the Club shall be held within the greater Dallas/Fort Worth area on the first Tuesday of each month, at such hour and place as may be designated by the Board of Directors. Written notice of each such meeting shall be mailed, Faxed or notified by electronic means of communication by the Recording Secretary at least ten (10) days prior to the date of the meeting. The quorum for such meetings shall be 10% of the members in good standing or eight members in good standing, whichever is the larger. (Amendment approved September 6, 2005)

SECTION 2. Special Club Meetings. Special Club Meetings may be called by the President, or by a majority vote of the members of the Board who are present and voting at any regular or special meeting of the Board, and shall be called by the Corresponding Secretary upon receipt of a petition signed by five members of the Club who are in good standing. Such special meetings shall be held within the greater Dallas/Fort Worth area at such place, date and hour as may be designated by the person or persons authorized herein to call such meetings. Written notice of such meeting shall be mailed by the Corresponding Secretary at least five (5) days and not more than fifteen (15) prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other Club business may be transacted thereat. Such notice may be mailed, Faxed or notified by electronic means of communication. The quorum for such a meeting shall be the same as for a regular Club meeting. (Amendment approved September 6, 2005)

SECTION 3. Part a) Board Meetings. Meetings of the Board of Directors shall be held at their discretion within the greater Dallas/Fort Worth area. Written notice of each such meeting shall be mailed, Faxed or notified by electronic means of communication by the Corresponding Secretary at least five (5) days prior to the date of the meeting. Meetings of the Board of Directors shall be held at least once every two months. The quorum for such a meeting shall be a majority of the Board. A written summary of any Board meeting shall be submitted and entered into the general minutes of the Club at the next regularly scheduled Club meeting. (Amendment approved September 6, 2005)

Part b) Special Meetings of the Board. Special meetings of the Board may be called by the President, and shall be called by the Corresponding Secretary upon receipt of a written request signed by at least three (3) members of the Board. (Amendment approved September 6, 2005)

Part c) Means of Conducting Board Business. The Board may conduct business by FAX or other electronic means of communication provided it does not conflict with any other provision of these bylaws. Items voted upon by electronic means of communication must be confirmed by the Recording Secretary, in writing, within seven days. In order to conduct business by e-mail: Every Board member must have the means to participate. A procedure must be in place to verify the identity of the individuals participating to insure that they are the eligible board members. All board members must agree to participate in this manner. (Amendment approved September 6, 2005)

SECTION 4. Voting. Each member in good standing shall be entitled to one vote at any meeting of the Club at which the member is present. Proxy voting will not be permitted at any Club meeting or election. (Amendment approved September 6, 2005)

ARTICLE IV **DIRECTORS AND OFFICERS**

SECTION 1. Board of Directors. The Board shall be comprised of the officers and three (3) other persons all of whom shall be members in good standing and all of whom shall be elected for one-year terms at the Club's annual meeting as provided in Article IV and shall serve until their successors are elected. General management of the Club's affairs shall be entrusted to the Board of Directors.

At no time shall more than one member of an immediate family serve on the Board of Directors.

SECTION 2. Officers. The Club's officers, consisting of the President, Vice-President, Corresponding Secretary, Recording Secretary and Treasurer, shall serve in their respective capacities both with regard to the Club and its meetings and the Board and its meetings. No officer will serve more than three (3) consecutive years in the same position. (Amendment approved September 6, 2005)

Part a) The President shall preside at all meetings of the Club and of the Board, and shall have the duties and powers normally appurtenant to the office of the President in addition to those particularly specified in these by-laws. The President shall be a voting member of all committees except the Nominating Committee.

- Part b) The Vice-President shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity.
- Part c) It shall be the duty of the Recording Secretary to keep a complete record of all meetings of the Club and of the Board of Directors and all matters pertaining to the Club including all votes taken by Fax or e-mail, and keep a roll of the members of the club with their addresses and carry out other duties as prescribed in these by-laws. (Amendment approved September 6, 2005)
- Part d) It shall be the duty of the Corresponding Secretary to conduct the correspondence of the Club as directed by the President, and shall also read upon orders of the President any correspondence addressed to the Club.
- Part e) The Treasurer shall collect and receive all monies due or belonging to the Club and shall deposit the same in a timely manner in a bank designated by the Board, in the name of the Club. The Treasurer's books shall at all times be open to inspection of the Board, and at the annual meeting the Treasurer shall render an account of all monies received and expended during the previous fiscal year. The Treasurer shall have charge of all monies of the Club and shall give a written report on the condition of the Club's finances at all Regular Business meetings. By the 1st of December the Treasurer shall send to each member a statement of his or her dues for the ensuing year. On January 2 the Treasurer shall send a second (2nd) notice to each member whose dues are in arrears. (Amendment approved September 6, 2005)

SECTION 3. Vacancies. Any vacancies occurring on the Board or among the offices during the year shall be filled until the next annual election by a majority vote of the then members of the Board except that a vacancy in the office of President shall be filled automatically by the Vice-President and the resulting vacancy in the office of Vice-President shall be filled by the Board.

ARTICLE V THE CLUB YEAR, ANNUAL MEETING, ELECTIONS

SECTION 1. Club Year. The Club's fiscal year shall begin on the 1st day of January and end on the 31st day of December. The Club's official year shall begin immediately at the conclusion of the election at the annual meeting and shall continue through the election at the next annual meeting.

SECTION 2. Annual Meeting. The annual meeting shall be held in the month of April at which Officers and Directors for the ensuing year shall be elected by secret, written ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to his successor in office all properties and records relating to that office within 30 days after the election. (Amendment approved September 6, 2005)

SECTION 3. Elections. The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The three nominated candidates for other positions on the Board who receive the greatest number of votes for such positions shall be declared elected.

SECTION 4. Nominations. NO person may be a Candidate in a Club election who has not been nominated. During the month of January, the Board shall select a Nominating Committee consisting of three members and two alternates, not more than one of whom may be a member of the Board. The Board shall name a Chairman for the

Committee and it shall be his duty to call a committee meeting which shall be held on or before February 1st.

- Part a) The Committee shall nominate one candidate for each office, and three candidates for the three other positions on the Board, and after securing the consent of each person so nominated, shall immediately report their nominations to the Recording Secretary in writing... (Amendment approved September 6, 2005)
- Part b) Upon receipt of the Nominating Committee's report, the Recording Secretary shall before February 15th notify each member in writing by first class mail of the candidates so nominated. (Amendment approved September 6, 2005)
- Part c) Additional nominations may be made at the March meeting by any member in attendance provided that the person so nominated does not decline when their name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, the proposer shall present to the Recording Secretary a written statement from the proposed candidate signifying willingness to be a candidate. No person may be a candidate for more than one position, and the additional nominations, which are provided for herein may be made only from among those members who have not accepted a nomination of the Nominating Committee. (Amendment approved September 6, 2005)
- Part d) Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

ARTICLE VI COMMITTEES

SECTION 1. The Board may each year appoint any or all of the following standing committees to advance the work of the Club. The actions of such committees shall always be subject to the final authority of the Board.

- Part a) Program Committee
- Part b) Hospitality Committee
- Part c) Show Committee
- Part d) Trophy Committee
- Part e) Publicity & Advertising Committee
- Part f) Ways and Means Committee

SECTION 2. Any committee appointment may be terminated by a majority vote of the full membership of the Board upon written notice to the appointee; and the board may appoint successors to those persons whose services have been terminated.

SECTION 3. The Board has the authority to appoint with the approval of the membership other Standing and Special Committees and delegates, and to define their duties as it deems necessary, at any time.

ARTICLE VII DISCIPLINE

SECTION 1. American Kennel Club Suspension. Any member who is suspended from the privileges of The American Kennel Club automatically shall be suspended from the privileges of this Club for a like period.

SECTION 2. Charges. Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the Club or the breed. Written charges with specifications must be filed in duplicate with the Recording Secretary together with a deposit of Fifty Dollars (\$50.) which shall be forfeited if such charges are not sustained by the Board following a hearing. The Recording Secretary shall promptly send a copy of the charges to each member of the Board or present them at a Board Meeting, and the Board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the Club or the breed. If the Board considers that the charges do not allege conduct, which would be prejudicial to the best interests of the Club or the breed, it may refuse to entertain jurisdiction. If the Board entertains jurisdiction of the charges, it shall fix a date of a hearing by the Board not less than three (3) weeks or more than six (6) weeks thereafter. The Recording Secretary shall promptly send one copy of the charges to the accused member by registered mail, together with a notice of the hearing and an assurance that the defendant may personally appear in his, or her, own defense and may bring witnesses if he, or she, wishes. The same notice of hearing and assurance or the right to appear and bring witnesses shall be sent to the compliant. (Amendment approved September 6, 2005)

SECTION 3. Board Hearing. The Board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained, after hearing all the evidence and testimony presented by complainant and defendant, the Board may by a majority vote of those present suspend the defendant from all privileges of the Club for not more than six (6) months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his, or her, fellow members at the ensuing Club meeting which considers the Board's recommendation. Immediately after the Board has reached a decision, its findings shall be put in written form and filed with the Recording Secretary. The Recording Secretary, in turn, shall notify each of the parties of the Board's decision and penalty, if any. (Amendment approved September 6, 2005)

SECTION 4. Expulsion. Expulsion of a member from the Club may be accomplished only at a meeting of the Club following a Board hearing and upon the Board's recommendation as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the Club to be held within sixty (60) days, but not earlier than thirty (30) days after the date of the Board's recommendation of expulsion. The defendant shall have the privilege of appearing in his, or her, own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the Board's findings and recommendations, and shall invite the defendant, if present, to speak in his, or her, own behalf if he, or she, wishes. The meeting shall then vote by secret written ballot on the proposed expulsion. A 2/3 vote of those present and voting at the meeting shall be necessary for expulsion. If the expulsion is not so voted, the Board's suspension shall stand. (Amendment approved September 6, 2005)

**ARTICLE VIII
AMENDMENTS**

SECTION 1. Amendments to the constitution and by-laws may be proposed by the Board of Directors or by written petition addressed to the Recording Secretary signed by twenty percent (20%) of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the Board of Directors and must be submitted to the members with recommendations of the Board by the Recording Secretary for a vote within three (3) months of the date that the petition was received by the Recording Secretary.

SECTION 2. The Constitution and By-Laws may be amended at any time provided a copy of the proposed amendment has been mailed via first class mail by the Recording Secretary to each member in good standing on the date of the mailing, accompanied by a ballot together with a blank envelope and a return envelope, on which each member may indicate the choice for or against the action to be taken. This notice shall specify a date not less than 30 days after the date of mailing by which the ballots must be returned to the Recording Secretary to be counted. The favorable vote of 2/3 of the members in good standing who return valid ballots within the time limit shall be required to effect such an amendment. (Amendment approved September 6, 2005)

**ARTICLE IX
DISSOLUTION**

SECTION 1. Dissolution. The Club may be dissolved at any time by the written consent of not less than 2/3 of the members. In the event of the dissolution of the Club, other than for purposes of reorganization, whether voluntary or involuntary or by operation of law, none of property of the Club nor any proceeds thereof nor any assets of the Club shall be distributed to any members of the Club, but after payment of the debts of the Club, its property and assets shall be given to a charitable organization for the benefit of Scottish Terriers selected by vote of the Board of Directors. (Amendment approved September 6, 2005)

**ARTICLE X
ORDER OF BUSINESS**

SECTION 1. At meetings of the Club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

Roll Call

Minutes of last meeting

Report of the President

Report of Corresponding Secretary

Reports of Treasurer

Reports of Committees

Election of Officers and Board (at annual meeting)

Election of new members

Unfinished business

New business

Program

Adjournment

ARTICLE XI
PARLIAMENTARY PROCEDURE

SECTION 1. "Roberts Rules of Order Revised" shall govern this Club in all cases to which they are applicable and insofar as they are not inconsistent with the By-Laws.

THIS CONSTITUTION AND BY-LAWS WERE APPROVED AND ACCEPTED AT THE ORGANIZATIONAL MEETING CALLED FOR NOVEMBER 4, 1969, AMENDED ON AUGUST 20, 1972, AMENDED ON MAY 3, 1988 AND FURTHER AMENDED ON SEPTEMBER 6, 2005.

**THE FOLLOWING MEMBERS ARE RECORDED AS
CHARTER MEMBERS:**

M/M Frank Bliss	Mrs. Helen Mettenheimer
M/M Neal Boedeker	M/M Bob Miller
M/M Zeke Boone	M/M Ben Moore
M/M Sam Brown	M/M Jerry Moses
Mr. Don Buirge	M/M Robert Moxley
M/M Morris Burchfield	M/M Burrus Paden
M/M Bob Chester	Mr. John Peacock
Miss Gayle Cole	M/M H. D. Pearson
M/M Tom Duff	M/M John Penter
M/M Ken Frew	Miss Sue Powers
M/M Connie Fuller	M/M Robert Pratt
M/M Jerry Glenn	M/M Harry Sebel, Jr.
J/M Ray Hill	M/M Leo Shipman
M/M Gerald Justus	M/M Jerry Stanbrough
M/M Floyd Kelley	M/M James Thrash
M/M Hugh Kelly	M/M Art Whitlock
M/M Gerald Love	M/M A. W. Wilkins
M/M Williams Lyons	M/M George Woodard

JUNIOR MEMBERS

Tim Burchfield	Robert Glenn
Paul Glenn	Naomi Glenn
Chris Glenn	